

ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 29, 2025

Approved 5-13-25

11:30 AM - 12:50 PM

MH-141

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Swarat, Valdez, Wood
Absent: Milligan

I. CALL TO ORDER

- Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- I was approached with questions and concerns about UPS 411.400, regarding teacher preparation programs. The UPS talks about a committee that oversees field work supervision and professional advisement. That's when our candidates are in student teaching and there's a coordinator.

In the past few years, when that committee was convening it included the coordinators, the chairs, and admission coordinators for each department. Apparently, this semester that has changed where they are now saying coordinators of field work and teaching are no longer invited, it's only the chairs and admissions coordinators.

Because of the issues in that department, the associate dean is their chair, so essentially there is no faculty from that department represented with this change. So, that is a concern because now there are no faculty voices in the committee because she is the chair, so it's just the chair and their staff member who is the admissions coordinator. In Section E.2, it doesn't specify who exactly is on the Credential Programs Committee, but it does say including at least one representative of such faculty. Since that associate dean is not faculty from that department, that's a violation of the UPS. Another concern is this document is from 2015 and hasn't been revised in 10 years.

Q: It needs to be revised, so who would revise it? Would it be the same committee that the associate dean as essentially kicked off the faculty?

A: It should be the Graduate Education Committee who would review this document.

- This looks like it should be an internal college document, not a UPS document. How courses are approved should be internal within the College of Education.

Suggestions:

- Refer this issue to the Graduate Education Committee to review the document.
- Chair Jarvis needs to talk with the Provost and Deputy Provost regarding the questions and concerns brought up with this document.

III. ANNOUNCEMENTS

- The Executive Committee went into Executive Session.

IV. APPROVAL OF MINUTES

- M/S/P (Kleinjans/Swarat) Motion to approve the March 25th minutes. Motion passed.

4.1 EC Minutes 3-25-25

- M/S/P (Kleinjans/Jarvis) Motion to approve the April 8th minutes. Motion passed.

4.2 EC Minutes 4-8-25 (draft)

- M/S/P (Kanel/Swarat) Motion to approve the April 15th minutes. Motion passed.

4.3 EC Minutes 4-15-25 (draft)

V. CHAIR'S REPORT

- The chair of the Student Academic Life Committee (SALC) sent me an email in February, but I missed it. So, I met with them last week and SALC wants to know what the institution is doing to help our students, considering what's going on.

I told them there are things in place. It feels like the ex-officios on that committee may know some of the stuff, but they don't feel like they have the authority to share it.

- We need to discuss who we should invite to talk about last week's notification/communication issue. Who else should be in the room when we discuss the lack of communication?

Suggestions:

- Chief Frisbee
- John Beisner
- Strategic Communications Representative

- The Executive Committee went into Executive Session.

VI. STAFF REPORT

- We need more names for the Range Elevation Committee, we need two more faculty members. We went through all the names given last week.

Suggestions:

- Kate Bono
- Sudarshan Kurwadkar
- Irene Matz

- At next week's meeting we need to work on faculty names for the committees that go on the Electoral agenda. The committees are: UCC, Faculty Affairs, General Education, Graduate Education, and PRBC.

VII. COMMITTEE LIAISON REPORTS

7.1 ASI Board [Jarvis], T, 4-22-25, 1:15 – 3:45 PM, TSU Legislative Chambers

- No report submitted.

7.2 Diversity & Inclusion Committee [Kanel], T, 4-22-25, 1:00 - 2:00 PM, PLS-299

- Committee met hybrid; quorum met.
- UPS 100.015 Review and Revision of University Policy Statements was discussed. A variety of suggested questions were added in several categories, such as transparency, equity, institutional history, etc. All committees would have to send a memo to both the Executive committee and D and I chair with an explanation of how they utilized the guideline questions when revising or creating a UPS. If D and I requests, the UPS would go through that committee. They want to create a separate guideline document instead of putting the guideline questions in this UPS.
- The revisions include a mandate for senate office add a section on the "tracker" which states when ups was discussed on senate floor, then archive each year this tracker so that every committee has access to the historical aspects of each UPS.
- Thinking about changing references of DEIA to Inclusive excellence.

7.3 Campus Facilities & Beautification Committee [Swarat], F, 4-25-25, 11:00 AM - 12:00 PM, Zoom

- Quorum met.
- Kristie Nelsen from CPFM (guest) shared details regarding a CBE project to install new exterior signage on the outside of the SGMH building on the side facing Nutwood Ave, to say “College of Business and Economics” above the current sign that says, “Steven G. Mihaylo Hall”. Committee approved.
- Kristie Nelsen from CPFM (guest) shared details regarding a Military Science project to add an obstacle course (“One-rope bridge”) at one of the 3 potential locations. The committee approved the project and endorsed the area adjacent to their existing obstacle course area near the Arboretum.
- New elephant statue on campus: Chair asked about the statue; Sarab offered to share more information after the meeting with the committee.
- Bluebolt benches on campus (continued discussion from last meeting): Committee is not in favor of it; Sarab said given the committee’s concerns, this project is probably not a good idea at this point; Committee voted against this project.
- Micromobility project on campus: No updates at this time.

7.4 Graduate Education Committee [Wood], F, 4-25-25, 2:00 - 4:00 PM, MH-141

- No report submitted.

7.5 Planning, Resource & Budget Committee [Jarvis], F, 4-25-25, 1:00 - 2:30 PM, CP-1060

- Quorum reached.
- University Advancement gave their presentation.
- Notable fact: Commencement generates about 1.17M and costs about 1.5M. This is a structural deficit that is only going to grow.
 - Asks: -UA is considering adding a fee on donations (2-6%). This is commonly done at other universities and CSUs, but we have never done this.
 - Input on a new funding model for commencement. A number of ideas were floated: Fall commencement, exploring a Category II fee (semesterly, eligible for financial aid [current fee is NOT eligible]), looking at other venues (included vendors/security might be cheaper than us contracting those things).
 - Concerns raised about graduate hooding in large ceremonies getting moved offstage.

VIII. UNFINISHED BUSINESS

8.1 Provost Search Committee

Suggestions:

- Kristin Kleinjans (CBE)
- Kanika Sood (ECS)
- Daniel Sutko (COMM)
- Jamie Tucker (ARTS)
- Armando Martinez Cruz (NSM)
- Irene Matz (COMM)
- Megan Graewingholt (LAC)
- Jessica Jaynes (NSM)
- Carolina Valdez (COE) - chair designee

IX. NEW BUSINESS

9.1 Program Discontinuance - Spring 2025

- This will be added to the next AS agenda as a consent calendar item.

9.2 Revisions to UPS 650.000 - Intramural Research Grants

- (Childers) Line 42: delete the sentence.
- (Swarat) Line 33: add the word "eligible".
- (Swarat) Line 34: delete the wording "on the full-time faculty roster".
- This will be added to the next AS agenda as a consent calendar item.

9.3 Revisions to UPS 210.000 - Tenure and Promotion Personnel Procedures

- This will be added to the next AS agenda as a new business item.

9.4 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)

9.5 Voting List Part-time Constituency - (Discussion item)

9.6 UPS 411.200 - GE Guidelines and Procedures: New and Existing Courses - (Discussion item)

9.7 Rescission of UPS 230.00 Statement of Professional Responsibility - (Discussion

1. Ad Hoc Committee to develop Statement of Ethics

9.8 Non-stateside employee representation - (Discussion item)

9.9 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

X. MEMBER ITEMS

XI. ADJOURNMENT

- M/S/P (Valdez/Swarat) Meeting adjourned at 12:55 pm.